



Facilities Technician

Grade: 02L2-03L3

Salary: £10.42 per hour

Hours of work: 20 per week (annualised) Some days/hours set on a rota.

Holiday entitlement: 10 days plus statutory holidays

Notice period: One month

Background

Parkwood Creative is a division of Parkwood Holdings PLC. The company prides itself on industry-leading health & safety standards, and a commitment to customer and staff well-being. Alongside Castle Theatre in Wellingborough, Parkwood operates The Hazlitt in Maidstone, The Hawth in Crawley and The Playhouse in Weston-super-Mare.

Purpose Of The Role

To assist in the building's maintenance, repair and cleaning. To assist the Technical and Building Manager in keeping the building safe & compliant. To undertake and record regular, systematic checks (water temperatures, fire alarm etc). Locking & unlocking the building. Maintaining health and safety records.

The Candidate

We are looking for a motivated, conscientious and responsible individual to join The Castle's team. The successful candidate will help to support the maintenance, repair and cleaning of this busy venue. You will have previous experience of caretaking, (or carrying out general maintenance, repairs, decorating, plumbing and electrics to a competent level). COSHH experience is also desirable, as is previous cleaning experience. A high level of customer service and good timekeeping is to be maintained at all times, as well as a positive outlook, and the ability to work flexibly, including unsociable hours if required.

If you believe you have the relevant skills and experience for this position, please email a letter of application and your full C.V. to: Heath Garrioch, Technical and Building Manager, heath.garrioch@parkwoodtheatres.co.uk

Or submit by post/hand to: Heath Garrioch, Technical and Building Manager, Castle Theatre, 10 Castle Way, Wellingborough, NN8 1XA.

THE CANDIDATE

Qualifications

GCSE passes in English and Mathematics. NVQ or equivalent qualifications in appropriate areas for the post.

Experience

Essential:

- Good record keeping skills with regard to regular testing linked to Statutory Compliance
- Experience of operating and maintaining Building Management Systems.
- Liaising with Contractors while they are on-site
- Emergency Light Testing
- Fire Alarm Testing
- Changing light bulbs
- Working at Height
- Water temperature and Legionella monitoring
- An eye for detail with regards to the appearance of the building internally and externally
- Carrying out any other duties as requested by the Theatre Management.

Desirable:

- Practical experience/qualifications in any of the following: electrical maintenance, plumbing, heating & ventilation, decorating, PAT Testing, COSHH

Personal:

Among the personal characteristics sought the applicant:

- Must be able to gain acceptance and respect from clients and the teams involved
- Must be able to build strong relationships with customers, clients and employees
- Must have an independent, positive approach to problem-solving
- Must have a good level of communication skills, both written and spoken
- Must be able to work at heights or in confined spaces within current appropriate legislative guidelines
- Must be able to demonstrate clear identification with all customer requirements
- Ability to work as part of a team, but also on own initiative
- Ability to meet deadlines and prioritise
- Numeracy, literacy and IT skills appropriate to the successful fulfilment of the post